

Report To:	Governing Body Meetings in Common
Report Title:	Accountable Officer's Report
Report From:	Adrian Stokes, Accountable Officer
Date:	26 September 2019
Previously Considered by:	Not applicable

Action Required (<i>delete as appropriate</i>)							
Decision:		Assurance:		Information:	✓	Confidential	

Purpose of the Report:

The purpose of this report is to provide members of the Governing Bodies with information on key activities undertaken by the Chief Officer since the last Governing Body meeting in common in July 2019, and any pertinent issues not covered elsewhere on the agenda.

Key Points:

The Chief Officer's Report covers the following:

1. CCG Assurance Ratings for 2018/19
2. Primary Care Network development
3. Coventry & Warwickshire Health & Care Partnership Board
4. Five Year Plan for Coventry & Warwickshire
5. CCG Transition to Single Commissioner
6. 2019/20 Better Care Fund
7. Key Performance Issues
8. CCG Financial Position
9. Integrated Stroke Pathway
10. EU Exit Update
11. CCG Staff Changes

Recommendation:

The Governing Bodies are requested to **NOTE** the report.

Implications	
Objective(s) / Plans supported by this report:	Constitution, Leadership IAF Domain
Conflicts of Interest:	None identified.

Financial:	Non-Recurrent Expenditure:	Not applicable.					
	Recurrent Expenditure:	Not applicable.					
	Is this expenditure included within the CCG's Financial Plan? (Delete as appropriate)	Yes		No		N/A	✓
Performance:	None identified.						
Quality and Safety:	None identified.						
Equality and Diversity:	General Statement: The CCG is committed to fulfil its obligations under the Equality Act 2010, and to ensure services commissioned by the CCG are non-discriminatory on the grounds of any protected characteristics. Policies/decisions may need to be adjusted in line with any equality analysis or due regard. Any decision that is finalised without being influenced by appropriate due regard could be deemed unlawful.						
	Has an equality impact assessment been undertaken? (Delete as appropriate)	Yes (attached)		No		N/A	✓
Patient and Public Engagement:	None identified.						
Clinical Engagement:	None identified.						
Risk and Assurance:	None identified.						

1. CCG Assurance Ratings

The overall performance of CCGs is assessed annually against an Improvement and Assurance Framework (IAF) which is determined nationally and moderated at a regional and national level. As verbally reported at the last meeting, I can confirm that both our CCGs received an overall rating of Good for 2018/19. This maintains the rating for Coventry & Rugby CCG and represents progress for Warwickshire North CCG which was rated as Requires Improvement in 2017/18/.

As reported last time, both CCGs have been rated as 'Outstanding' for their patient and public involvement work

2. Primary Care Network (PCN) Development

Since going live on the 1st July 2019, our PCNs have been working with their member practices to deliver extended hours provision for 100% of their patient population, providing an additional 30 minutes consultation capacity per 1000 registered patient as specified in the PCN Direct Enhance Service Specification

The CCG is now working proactively to support PCN's to identify their ongoing development requirements utilising the national maturity matrix framework. This framework enables PCNs to baseline where they are now and consider the next steps they will take in their development journey. To aid PCN's in their ongoing development the CCG is currently co-producing with PCNs a comprehensive support offer which includes PCN development funding, access to the national PCN leadership and development support offer, and support from the primary care team. This support package is intended to facilitate each PCN to develop its medium term (5yr) vision and supporting action plans and to undertake preparatory activity to be ready to deliver the five mandated national service specifications services from April 2020:

- Structured medication reviews and optimisation
- Enhanced Health in Care Homes
- Anticipatory care
- Personalised care
- Supporting Early Diagnosis of Cancer

The CCG continues to support the PCNs, the two local GP Federations and the Local Medical Committees to ensure GPs effectively contribute to the emerging Integrated Care System and the development of Place; specifically the Place Executive Boards and Place Partnership Groups. Input from these groups will contribute to and influence the development of each Place Plan. Place Plans will be developed over the autumn for completion in November, Place Plans will take account of both System level priorities and reflect priorities identified through PCN planning.

3. Coventry & Warwickshire Health & Care Partnership Board

Following his review of the governance of system working, the Independent Chair, Sir Professor Chris Ham, is establishing a new Partnership Board to provide leadership across the system with a particular focus on aligning the work of the two Health and Wellbeing Boards with the work of the Sustainability and Transformation Partnership.

The membership of the Board is drawn from NHS organisations, local authorities, the voluntary sector and others with an interest in the work of the partnership. It will work alongside an executive group of senior leaders from the NHS and local government and in support of partnership arrangements in each of the four places across Coventry and Warwickshire, namely Coventry, North Warwickshire, Rugby and South Warwickshire.

Meetings of the Board will be held in public, the first being planned for **Tuesday 5th November 2019**, 14:00pm to 17:00pm in the Clinical Sciences Building, UHCW.

4. Five Year Plan for Coventry & Warwickshire

The five year plan for the Coventry & Warwickshire health and care system is to be refreshed for the autumn, as per the NHS Long Term Plan, and this work is being led and co-ordinated by the Partnership Executive Group of the Coventry & Warwickshire Health & Care Partnership.

It will be important for the Governing Bodies (or equivalent) of all the partner organisations to approve the Five Year Plan before it is formally submitted on the 15th November 2019. For transparency and public accountability, I am recommending that our CCGs hold an Extraordinary Governing Body before this date for this purpose.

5. CCG Transition to Single Commissioner – Next Steps

Following the Governing Body decisions in May and voting of GP memberships, work has been undertaken to set out how the options for closer working will look in practice. Throughout September and October, the three CCGs will continue the dialogue with their respective Members, LMCs and staff to keep them updated on the progress.

The completed work will be available for the Governing Bodies in November and will be followed by a further vote by the GP Memberships of Coventry & Rugby CCG and Warwickshire North CCG in order to complete our element of this process.

6. Better Care Fund 2019/20

The national deadline for submission of 2019/20 BCF is the 27th September 2019. To ensure CCG approval could be communicated to Local Authority partners well in advance of the submission date, the plans for both Warwickshire and Coventry have been signed off on the Governing Bodies' behalf by the Accountable Officer in line with the previously delegated authority (given at the May meeting).

i) Warwickshire BCF (Better Together Programme)

The 2019/20 BCF Plan has been developed by the Warwickshire Better Together Care Programme Board, through a series of workshops and meetings involving a broad range of partners.

In addition to the continuation of existing and on-going schemes, the Plan reflects three key areas of focus agreed for 2019/20:

- 1) Social Prescribing
- 2) Housing
- 3) Residential / Nursing Care Commissioning (Accommodation with Support) with Assistive Technology as a cross-cutting enabler across all three.

The financial contributions into the pooled budget for 2019/20 are as follows:

Warwickshire BCF Funding	2019/20 £000's
BCF Pooled Total	55,697
1. Local Authority Contribution (Disabled Facilities Grant)	4,517
2. CCG Minimum Contribution	36,493
NHS Coventry and Rugby CCG	7,045
NHS Warwickshire North CCG	12,288
NHS South Warwickshire CCG	17,160
3. Additional Social Care monies (iBCF)	12,454
4. ASC Winter Fund	2,234

ii) Coventry BCF

The 2019/20 BCF Plan has been developed by the Coventry Adult Joint Commissioning Board. The

prime focus is on the continuation of existing and on-going schemes, to extend and improve areas that deliver against the performance metrics.

The main ongoing work programmes are:

- Whole Population Prevention
- Improving System Flow
- Improving Independence
- Long Term Care
- Out of Hospital Care

The financial contributions into the pooled budget for 2019/20 are as follows:

Coventry BCF Funding	2019/20 £000's
BCF Pooled Total	107,176
1. Local Authority Contribution (Disabled Facilities Grant)	3,685
2. Local Authority Contribution	13,772
3. (improved Better Care Fund)	
4. Local Authority Contribution (Winter Pressures)	1,551
5. Local Authority Contribution (Additional Pooled Resources)	25,982
6. NHS Coventry and Rugby CCG (Minimum Contribution)	24,498
7. NHS Coventry and Rugby CCG (Additional Pooled Resources)	37,688

7. Key Performance Issues

From a performance perspective there are four national priorities that it will be key for the Coventry And Warwickshire system to focus on:

- A&E performance and winter resilience
- Waiting Lists (no 52 week waits and total list no higher than March 2019)
- Transforming Care
- Delivery of financial control totals

The two immediate concerns are Finance (covered in the next section) and Transforming Care. Many of the new community services that we have commissioned as an alternative to hospital for people with a learning disability and/or autism are starting to embed and we have seen a marked reduction in occupied bed days for children. Over the summer, however, we have seen a high number of mental health admissions for people who also have a diagnosis of autism taking Coventry & Warwickshire over its agreed trajectory. A recovery plan is in place and as at the middle of September, the number of people in hospital had reduced but we remain above trajectory.

8. CCG Financial Position

Both our CCGs started the year knowing that 2019/20 would be a difficult year financially. In the first four month of the year a number of financial risks have been realised, adding to the scale of challenge. The current assessment is that Coventry and Rugby CCG can identify sufficient mitigations to manage the in-year pressure, albeit non-recurrently. Warwickshire North CCG is unable to identify adequate mitigations and has indicated to NHS England that it will be unable to

deliver financial balance. At the request of Finance & Performance Committee, the CCG has been placed into internal turnaround and a multi-year Financial Recovery plan is in development. The WNCCG financial report provides further information. NHSE have visited WNCCG and undertaken an initial deep dive.

9. Integrated Stroke Pathway

A regional panel met in August to consider the pre consultation business case for the integrated stroke pathway. The Panel considered our case against the five assurance tests in the NHS England Planning, Assuring and Delivering Service Change for Patients guidance (March 2018). Positive comments were received as to the progress made since the last panel meeting in May 2018 reflecting the hard work of the project team. The business case received provisional assurance subject to completion of a small number of actions. These have been completed and are reflected in the amended business case being considered on today's agenda.

Assuming that the three CCG Governing Bodies approve progression to consultation and, further, approve the draft Consultation documents, a public consultation will commence on Wednesday, 2nd October 2019.

10. EU Exit Update

The CCGs have been asked to provide an update on their readiness for worst case scenario being a 'No Deal' outcome effective from 31st October. The following outlines the actions taken by the CCGs in response to the Keith Willet (EU Exit Strategic Commander, NHS England and NHS Improvement) EU Exit update on 24th August 2019: -

- Our local EU Exit Team remains in place with named SRO (Andrew Harkness) and Director (Sue Davies)
- Single point of contact for all EU Exit communications.
- No additional risk identified from that completed in March 2019.
- On-call arrangements will be re-instated once required ensuring on-call directors understand what is required of them and the escalation routes for problems.
- Business continuity plans are being up dated and will include winter and flu plans.
- Strong links with local system preparations around EU exit through Local Health Resilience Partnerships and Local Resilience Forums ensuring collaborative working with partner agencies including local authority manage and address issues.
- Attendance at the regional EU Exit workshops on 17th September to ensure we are updated on the operational guidance and planning context, including the key changes since April 19.
- Reinstate communication strategy with healthcare professionals and patients using the available information on the GOV.UK, NHS England and Improvement websites and NHS Choices.

11. CCG Staff Changes

Clare Hollingworth, our current CFO, leaves the CCGs on the 29th September 2019 to take up the post of Director of Finance & Resources with Coventry & Warwickshire Partnership NHS Trust. We wish Clare all the best in her new post. Chris Lonsdale, our current Director of Finance, will assume the CFO role from the 30th September 2019 providing continuity of financial leadership for the CCGs.