

NHS Coventry and Rugby CCG and NHS Warwickshire North CCG Governing Body Meetings in Common

to be held in Public on Wednesday, 18th March 2020,
2.15pm – 5pm

at Heron House, Nuneaton

A G E N D A

No	Time	Item	Presenter	Enclosure
1.		Standing Items		
1.1	2.15	Welcome and Apologies Received	Chair	Verbal
1.2		Confirmation of Quoracy	Chair	Enclosure A
1.3		Declarations of Interest: <i>Where possible, any conflict of interest should be declared to the Chair of the meeting in advance of the meeting. See guide below.</i>	Chair	Enclosure B
1.4		Minutes of the last Meeting held in common on 22 nd January 2020	Chair	Enclosure C
1.5		Matters Arising/Action Schedule	Chair	Enclosure D
1.6		Chair's Report a) <i>Coventry and Rugby CCG</i> b) <i>Warwickshire North CCG</i>	Sarah Raistrick Sharon Beamish	Enclosure E Enclosure F
1.7		Accountable Officer's Report	Adrian Stokes	Enclosure G
2.		Strategy and Planning		
2.1	2.25	Public Health Update - Coventry and Warwickshire Year of Wellbeing	Liz Gaulton Dr Shade Agboola	Enclosure H
2.2	2.30	CCGs' Merger Programme Update	Adrian Stokes	Enclosure I
2.3	2.45	Decision Making Business Case - Improving Stroke Outcomes	Adrian Stokes	Enclosure J
2.4	2.55	Annual Operating Plan	Andrew Harkness	Enclosure K
2.5	3.00	Strategic Objectives	Anita Wilson	Enclosure L
3.		Quality		
3.1	3.05	Reports from Clinical Quality and Governance Committees in Common: 23 rd January and 27 th February 2020	Ludlow Johnson	Enclosure M
3.2	3.10	Quality Report	Jo Galloway	Enclosure N
3.3	3.15	Warwickshire Safeguarding Children and Adults Board Annual Report and Strategic Priorities for 2019-2021	Jo Galloway	Enclosure O
3.4		Coventry Safeguarding Children's Board Annual Report 2018/2019	Jo Galloway	Enclosure P
4.		Finance and Performance		
4.1	3.20	Reports from Finance and Performance Committees in Common: 9 th January and 6 th February 2020	Graham Nuttall	Enclosure Q
4.2	3.25	Finance and Performance Committee Annual Report	Graham Nuttall	Enclosure R
4.3	3.30	Finance and Contract Reports: Month 10	Chris Lonsdale	

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		a) <i>Coventry and Rugby CCG</i> b) <i>Warwickshire North CCG</i>		Enclosure S Enclosure T
4.4	3.40	Financial Plans and High Level Budgets	Chris Lonsdale	Verbal
4.5	3.50	Performance Report	Andrew Harkness	Enclosure U
4.6	4.00	QIPP 2020/21 Report	Andrew Harkness	Enclosure V
5.		Assurance and Governance		
5.1	4.10	Report from Audit Committees in Common: 30 th January 2020	Chris Stainforth	Enclosure W
5.2	4.15	Information Governance Toolkit	Anita Wilson	Enclosure X
5.3	4.20	Modern Slavery Statement	Anita Wilson	Enclosure Y
5.4	4.25	Timetable for Annual Report Production and Publication	Anita Wilson	Enclosure Z
6.		Primary Care		
6.1	4.30	Reports from Primary Care Commissioning Committee: a) <i>Coventry and Rugby CCG: January - February 2020</i> b) <i>Warwickshire North CCG: January - February 2020</i>	Ludlow Johnson Graham Nuttall	Enclosure AA Enclosure AB
7.	4.35	Policies for Decision		
7.1		Whistleblowing Policy	Anita Wilson	Enclosure AC
7.2		Freedom of Information Policy	Anita Wilson	Enclosure AD
8.	4.40	For Information		
8.1		Communications and Engagement Report	Jenni Northcote	Enclosure AE
9.	4.45	Questions from Visitors	Chair	Verbal
10.	4.50	Any Other Business	Chair	Verbal

Future Governing Body Meetings in Common held in Public:

Date	Time	Venue
20 th May 2020	2:15pm to 4:00pm	Parkside House, Coventry

Declarations of Interest

Under the Health and Social Care Act 2012, there is a legal obligation to manage conflicts of interest appropriately. **Where possible, any conflict of interest should be declared to the Chair of the meeting as soon as it is identified in advance of the meeting.** Where this is not possible, it is essential that at the beginning of the meeting a declaration is made if anyone has any conflict of interest to declare in relation to the business to be transacted at the meeting. An interest relevant to the business of the meeting should be declared whether or not the interest has previously been declared.

Type of Interest	Description
Financial Interests	<p>This is where an individual may get direct financial benefits from the consequences of a commissioning decision. This could include being:</p> <ul style="list-style-type: none">• A director, including a non-executive director, or senior employee in a private company or public limited company or other organisation which is doing, or which is likely, or possibly seeking to do, business with health or social care organisations;• A shareholder (of more than 5% of the issued shares), partner or owner of a private or not for profit company, business or consultancy which is doing, or which is likely, or possibly seeking to do, business with health or social care organisations.• A consultant for a provider;• In secondary employment;• In receipt of a grant from a provider;• In receipt of research funding, including grants that may be received by the individual or any organisation in which they have an interest or role; and• Having a pension that is funded by a provider (where the value of this might be affected by the success or failure of the provider).
Non-Financial Professional Interests	<p>This is where an individual may obtain a non-financial professional benefit from the consequences of a commissioning decision, such as increasing their professional reputation or status or promoting their professional career. This may include situations where the individual is:</p> <ul style="list-style-type: none">• An advocate for a particular group of patients;• A GP with special interests e.g., in dermatology, acupuncture etc.• A member of a particular specialist professional body (although routine GP membership of the RCGP, BMA or a medical defence organisation would not usually by itself amount to an interest which needed to be declared);• An advisor for CQC or NICE;• A medical researcher.
Non-Financial Personal Interests	<p>This is where an individual may benefit personally in ways which are not directly linked to their professional career and do not give rise to a direct financial benefit. This could include, for example, where the individual is:</p> <ul style="list-style-type: none">• A voluntary sector champion for a provider;• A volunteer for a provider;• A member of a voluntary sector board or has any other position of authority in or connection with a voluntary sector organisation;• A member of a political party;• Suffering from a particular condition requiring individually funded treatment;• A financial advisor.
Indirect Interests	<p>This is where an individual has a close association with an individual who has a financial interest, a non-financial professional interest or a non-financial personal interest in a commissioning decision (as those categories are described above). This should include:</p> <ul style="list-style-type: none">• Spouse / partner;• Close relative e.g., parent, [grandparent], child, [grandchild] or sibling;• Close friend;• Business partner.

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