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| <b>Report To:</b>                | Governing Body Meetings in Common          |
| <b>Report Title:</b>             | Accountable Officer's Report               |
| <b>Report From:</b>              | Adrian Stokes, Interim Accountable Officer |
| <b>Date:</b>                     | 18 <sup>th</sup> March 2020                |
| <b>Previously Considered by:</b> | Not applicable                             |

**Action Required** (*delete as appropriate*)

|                  |  |                   |  |                     |   |                     |  |
|------------------|--|-------------------|--|---------------------|---|---------------------|--|
| <b>Decision:</b> |  | <b>Assurance:</b> |  | <b>Information:</b> | ✓ | <b>Confidential</b> |  |
|------------------|--|-------------------|--|---------------------|---|---------------------|--|

**Purpose of the Report:**

The purpose of this report is to provide members of the Governing Bodies with information on key activities undertaken by the Accountable Officer since the last Governing Body meetings in common in January 2020, and any pertinent issues not covered elsewhere on the agenda.

**Key Points:**

The following contains an update on key issues I believe the Governing Body should be aware of:

- Stroke Business Case** – The Business Case in today's paper marks the conclusion of a significant piece of work and one that has the potential to save lives and significantly improve the lives of stroke survivors. I would like to thank everyone who supported the clinical development of the model and the extensive engagement and consultation.

Throughout the consultation we received a range of feedback, and would like to note the response from the HOSC, which spoke highly of both our engagement and our proposed model. I would also like to formally note the petition received from Keep Our NHS Public in regards to the model and the consultation, full details of which can be found in the consultation documentation.
- Clinical Quality and Governance Committee** – This Committee led a review into the complaints received by the two CCGs, the themes identified and undertook a deeper review into a few specific cases. This has led to a learning event that will be undertaken and a strengthening of our governance around Quality through to our Governing Body.
- Merger Application** – This represents a significant piece of work and we have set up a team to tackle the project with a cross section of staff across all CCGs. We are targeting a submission date of 31<sup>st</sup> July 2020 with NHSE/I and this has been agreed with them. The challenge will be to make sure everything we do for the business case is work we will carry into the new organisation. There are significant pieces of work but ultimately it is about how we set ourselves up, how we manage our governance going forward and ensuring we maintain a strong eye on the benefits realisation of the new organisation. I will look to bring regular progress reports and early sight of the various strands throughout the period.

I'd also like to reflect on the work done by a lot of people who worked on the vote process and who engaged with our members on the benefits, it puts us in a very strong position to move forwards as an organisation.

- **Financial Challenge** – There has been a significant amount of work on this year’s financial position but it is evident that returning to an in year break even position within the next 12 months would not be possible. As part of the five year plan process we are working with the wider system to set a challenging but deliverable position for both CCGs as well as a wider understanding of the deliverables for all parts of the system.
- **COVID-19 (Coronavirus)** – The current novel coronavirus (COVID-19) outbreak, which began in December 2019, presents a significant challenge for the entire world. On 3 March 2020 the Government published its plan for the management of COVID-19, which comprises four key stages: Contain; Delay; Research; and Mitigate.

The CCG is working with its Local Resilience Forum and Health and Care system partners to effectively implement national guidance, as it is released. Our Coventry and Warwickshire system response will continue to evolve as the situation nationally changes. Our Director of Operations is leading the response on behalf of all three CCGs.

- **National Staff Survey 2019** – We have received the results from the National Staff Survey for both NHS Coventry and Rugby and NHS Warwickshire North. There are several areas in which we have improved from last year, with both organisations recording staff feeling more assured in objective setting and that we are supporting staff to provide the care they aspire to. We know there are still issues to address, with the report highlighting in particular that some people are not having regular appraisals or feel that the communications between managers and staff is not yet where it should be. Acting on these issues is a priority for the organisations and the approach will be agreed in conjunction with the Staff Forum.

**Recommendation:**

The Governing Bodies are requested to **NOTE** the report.

**Implications**

|                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                       |                       |  |           |  |            |   |
|-------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|--|-----------|--|------------|---|
| <b>Objective(s) / Plans supported by this report:</b> | Constitution, Leadership IAF Domain                                                                                                                                                                                                                                                                                                                                                                                                   |                       |  |           |  |            |   |
| <b>Conflicts of Interest:</b>                         | None identified.                                                                                                                                                                                                                                                                                                                                                                                                                      |                       |  |           |  |            |   |
| <b>Financial:</b>                                     | <b>Non-Recurrent Expenditure:</b>                                                                                                                                                                                                                                                                                                                                                                                                     | Not applicable.       |  |           |  |            |   |
|                                                       | <b>Recurrent Expenditure:</b>                                                                                                                                                                                                                                                                                                                                                                                                         | Not applicable.       |  |           |  |            |   |
|                                                       | <b>Is this expenditure included within the CCG’s Financial Plan? (Delete as appropriate)</b>                                                                                                                                                                                                                                                                                                                                          | <b>Yes</b>            |  | <b>No</b> |  | <b>N/A</b> | ✓ |
| <b>Performance:</b>                                   | None identified.                                                                                                                                                                                                                                                                                                                                                                                                                      |                       |  |           |  |            |   |
| <b>Quality and Safety:</b>                            | None identified.                                                                                                                                                                                                                                                                                                                                                                                                                      |                       |  |           |  |            |   |
| <b>Equality and Diversity:</b>                        | <b>General Statement:</b> The CCG is committed to fulfil its obligations under the Equality Act 2010, and to ensure services commissioned by the CCG are non-discriminatory on the grounds of any protected characteristics. Policies/decisions may need to be adjusted in line with any equality analysis or due regard. Any decision that is finalised without being influenced by appropriate due regard could be deemed unlawful. |                       |  |           |  |            |   |
|                                                       | <b>Has an equality impact assessment been undertaken? (Delete as appropriate)</b>                                                                                                                                                                                                                                                                                                                                                     | <b>Yes (attached)</b> |  | <b>No</b> |  | <b>N/A</b> | ✓ |
| <b>Patient and Public</b>                             | None identified.                                                                                                                                                                                                                                                                                                                                                                                                                      |                       |  |           |  |            |   |

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| <b>Engagement:</b>          |                               |
| <b>Clinical Engagement:</b> | See Key priorities and issues |
| <b>Risk and Assurance:</b>  | None identified               |

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