

<b>Report To:</b>	Governing Body Meetings in Common
<b>Report Title:</b>	Accountable Officer's Report
<b>Report From:</b>	Adrian Stokes, Interim Accountable Officer
<b>Date:</b>	23 September 2020
<b>Previously Considered by:</b>	Not applicable

<b>Action Required</b> <i>(delete as appropriate)</i>							
<b>Decision:</b>		<b>Assurance:</b>		<b>Information:</b>	✓	<b>Confidential</b>	

<b>Purpose of the Report:</b>
The purpose of this report is to provide members of the Governing Bodies with information on key activities undertaken by the Accountable Officer since the last Governing Body meetings in common in July 2020, and any pertinent issues not covered elsewhere on the agenda.
<b>Key Points:</b>
The following items are for the attention of Governing Body Members: <ul style="list-style-type: none"> <li>• Our approach to the third phase of NHS response to COVID-19</li> <li>• Progress with CCG merger application process</li> <li>• Progress with winter planning and our local flu plans</li> <li>• Our approach to population health management</li> <li>• Performance against our transforming care trajectory and learning disability annual health checks</li> <li>• Equality and Diversity activity update</li> <li>• Highlight our recent CCG annual general meetings</li> </ul>
<b>Recommendation:</b>
The Governing Bodies are requested to <b>NOTE</b> the report.

<b>Implications</b>							
<b>Objective(s) / Plans supported by this report:</b>	Constitution, Leadership IAF Domain Risks on the Assurance Framework- AF3, AF9						
<b>Conflicts of Interest:</b>	None identified.						
<b>Financial:</b>	<b>Non-Recurrent Expenditure:</b>	Not applicable.					
	<b>Recurrent Expenditure:</b>	Not applicable.					
	<b>Is this expenditure included within the CCG's Financial Plan? <i>(Delete as appropriate)</i></b>	Yes		No		N/A	✓
<b>Performance:</b>	None identified.						
<b>Quality and Safety:</b>	None identified.						

<b>Equality and Diversity:</b>	<b>General Statement:</b> The CCG is committed to fulfil its obligations under the Equality Act 2010, and to ensure services commissioned by the CCG are non-discriminatory on the grounds of any protected characteristics. Policies/decisions may need to be adjusted in line with any equality analysis or due regard. Any decision that is finalised without being influenced by appropriate due regard could be deemed unlawful.						
	<b>Has an equality impact assessment been undertaken?</b> <i>(Delete as appropriate)</i>	<b>Yes</b> (attached)		<b>No</b>		<b>N/A</b>	✓
<b>Patient and Public Engagement:</b>	None identified.						
<b>Clinical Engagement:</b>	See Key priorities and issues						
<b>Risk and Assurance:</b>	None identified						

For this month's Governing Body report I thought it would be useful to take a look at some of the key priorities for our CCGs over the coming months and a little context on each of them. They will each be discussed in more detail throughout the Agenda through key reports.

### **1. Third Phase of NHS Response to COVID-19**

On 31 July 2020 the third phase NHS response to Covid 19 was published and provided an update on the latest Covid national alert level; set out priorities for the rest of 2020/21; and outlined financial arrangements heading into Autumn as agreed with Government.

NHS priorities since August are:

- Accelerating the return to near-normal levels of non-Covid health services, making full use of the capacity available in the 'window of opportunity' between now and winter;
- Preparation for winter demand pressures, alongside continuing vigilance in the light of further probable Covid spikes locally and possibly nationally; and
- Doing the above in a way that takes account of lessons learned during the first Covid peak; locks in beneficial changes; and explicitly tackles fundamental challenges including: support for our staff, and action on inequalities and prevention.

The Coventry and Warwickshire Health and Care Partnership has developed a system plan which looks to accelerate the restoration of non-Covid health services to pre-pandemic levels between now and March 2021. This process has been managed through the Restoration Coordination Group.

Whilst difficult to be precise around the timing, size and duration of a potential second peak it is clear that we have a considerable challenge ahead in terms of waiting times (end of August circa 1900 over 52 week waits), mental health issues within our population and tackling inequalities in real time as we move to recovery. The Finance and Performance Committee will look to maintain an overview of the process as we move through winter. It will also oversee delivery of the plan.

### **2. Merger Update**

The CCG merger application remains on track and feedback has been received following the recent pre-application panel meeting on 3 September. The merger application is due to be submitted on 30th September 2020, with the Regional Merger Panel arranged for 7th October.

Following on from the Accountable Officer interviews at the end of August, the Chief Finance Officer post has now been advertised. I will be providing more detail in the merger update later on today's agenda.

### **3. Winter Planning and Flu**

Actions are being taken across the system to ensure that health and social care are prepared for winter, whilst also planning for a possible Covid19 resurgence.

The plan will describe how the system will take account of all the lessons learnt during the Covid peak and 'lock in' any recognised benefits whilst tackling the further exposed health inequalities and ensuring the support for all our staff is available.

A Coventry and Warwickshire Flu Plan has been developed and agreed through the Coventry and Warwickshire Seasonal Flu Steering Group. The plan supplements the NHSE/I Regional Flu Plan which outlines the scope and ambitions of the National Flu Programme for 2020/21. The Flu Plan sets out our system approach to delivering the National Flu Programme for 2020/21, achieving the vaccination requirements and also supporting the management of the general NHS response to flu outbreaks. Each of our three Places are also developing flu plans to ensure uptake of the vaccine is maximised.

Cohort one flu vaccinations are expected to be delivered during September and October, with plans for cohort two patients currently being developed from November; which is when we are expecting to have access to the nationally procured vaccine. Planning is also in progress to manage Covid-19 vaccinations, once these become available. This year's flu plan delivery requirements are considerably higher than last years; with a number of additional groups of patients being targeted as part of cohort two requirements, plus the future Covid-19 vaccination programme demands. Jo Galloway is our Executive Lead for flu this year and Finance and Performance Committee will monitor our flu vaccination performance.

#### **4. Population Health Strategy**

Population Health Management (PHM) provides a mechanism for our health and care partnerships to use population data to design new models of care to deliver improvements in health and wellbeing for our population and ensure best use of our collective resources. PHM is a key enabler that will support us in achieving our vision for improving population health and addressing inequalities. A PHM strategy is also a requirement of the CCG merger authorisation process. Steve Jarman-Davies will be presenting the Coventry and Warwickshire Population Health Management Strategy today for approval.

#### **5. Learning Disability and Autism**

Achievement of transforming care in-patient trajectories for people with a learning disability and/or autism continues to be both a national and local priority. Arden Transforming Care Partnership continues to underperform against the hospital in-patient trajectory, and CRCCG and WNCCG are also not achieving targets for the uptake of Learning Disability Annual Health Checks. Both of these areas will be covered by Jo Galloway in the performance report.

#### **6. Equality and Diversity**

The Equality Diversity and Inclusion Group within the CCG continue to lead an active work programme. Some of the highlights being:

##### **Reverse Mentoring**

The Chairs and all of the Chief Officers are currently partaking in the Reverse Mentoring Programme. The objective of the programme is for the senior leadership in the organisation to gain additional insight into the experiences and perspectives of BAME and LGBTQ+ staff within the organisation. The initial feedback has been very positive and a full evaluation will take place at the conclusion of the programme.

##### **National Inclusivity Week**

Preparations are underway for National Inclusivity Week which runs from 28 September – 4 October. Activities include the sharing of 'what inclusivity means to me' quotes across internal comm's and social media channels and a 'Big Conversation' event, where staff who volunteer from across the organisation will be paired with other colleagues for a 'getting to know you' chat.

##### **Black History Month**

Dr Habib Naqvi MBE (Director of the newly launched Race and Health Observatory and Reverse Mentor to Simon Stevens, NHSE Chief Executive), has kindly agreed to participate in a CCG session on black history during Black History Month (October).

### **Stonewall Workplace Equality Index**

The Equality, Diversity and Inclusion Group are utilising the Stonewall Workplace Equality Index to measure the CCGs progress on lesbian, gay, bi and trans inclusion in the workplace with a view to officially participating in the index next year.

### **Race at Work Charter**

The Equality, Diversity and Inclusion Group are exploring the possibility of signing up to the Race at Work Charter which has five calls to action to ensure that ethnic minority employees are represented at all levels of the organisation. A paper will be presented to a future Governing Body seeking the support and commitment of the Governing Body.

## **7. Annual General Meetings**

The Coventry and Rugby CCG Annual General meeting took place on the morning of 8 September 2020, followed by the Warwickshire North CCG Annual General Meeting in the afternoon.

Finally, I would like to put on record my continued thanks to all staff working at the CCG. We continue to manage well in extremely challenging circumstances, we have maintained our morale and keep staff engagement high on the agenda for which I owe a special thanks to the Communications team for some excellent initiatives that keep all staff engaged, motivated and supported.